



DOWN and CONNOR DIOCESAN TRUST
ST OLIVER PLUNKETT PARISH

VACANCY

“HOUSEKEEPER”

A vacancy has arisen for a Housekeeper within St Oliver Plunkett Parish, 27B Glenveagh Drive, Belfast, BT11 9HX.

The post holder will be required to:

- ❖ Provide a reliable and efficient housekeeping service to include cleaning, shopping and cooking duties.
- ❖ Ensure a pleasant, welcoming, and clean environment for all visitors.

The terms are based on a permanent appointment requiring 12 hours per week, 3 days x 4 hours – work pattern to be agreed with the Parish Administrator.

Rate of Pay - £12.21 gross per hour.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: **JOB VACANCIES** and on the Community NI website, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form. Application packs can also be obtained from St Oliver Plunkett Parish Office.

We welcome applications from anyone who feels they meet the criteria and are interested in playing an active role within the Diocesan Trust.

Closing date for applications will be 12.00 noon on Tuesday 3 June 2025

Down and Connor Diocesan Trust is an Equal Opportunities Employer