



**DOWN and CONNOR DIOCESAN TRUST**  
**ST OLIVER PLUNKETT PARISH**  
**&**  
**THE CHAPLAIN TO THE ROYAL VICTORIA HOSPITAL AND BELFAST TRUST**

**VACANCY**

**“HOUSEKEEPER – SHARED ROLE”**

We are seeking to recruit into this shared Housekeeper role, where the successful candidate will be required to cover two different locations at: St Oliver Plunkett Parish, 27b Glenveagh Drive, Belfast, BT11 9HX and The Parish House, 111 Queensway, Lambeg, Lisburn, BT27 4QS.

The post holder will be required to:

- ❖ Provide a reliable and efficient housekeeping service to include cleaning in both residences, shopping and cooking duties.
- ❖ Ensure a pleasant, welcoming, and clean environment for all visitors.

The terms are based on a permanent appointment requiring 28 hours per week:

- 18 hours per week – 6 hours on Monday/Wednesday/Friday within St Oliver Plunkett Parish ...and
  - 10 hours per week - 5 hours on Tuesday and Thursday with the Chaplain based within Derrigahy Parish.
- Actual work pattern to be agreed with each Line Manager.

Rate of Pay - £11.44 gross per hour.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: **JOB VACANCIES** and on the Community NI website, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form. Application packs can also be obtained from St Oliver Plunkett Parish Office.

We welcome applications from anyone who feels they meet the criteria and are interested in playing an active role within the Diocesan Trust.

**Closing date for applications will be 12.00 noon Tuesday 11 March 2025**

***Down and Connor Diocesan Trust is an Equal Opportunities Employer***